



CHELTENHAM

BOROUGH COUNCIL

Notice of a meeting of Audit Committee

Wednesday, 11 January 2012
6.00 pm
Pittville Room, Municipal Offices

| Membership | |
|---------------------|---|
| Councillors: | Andrew Wall (Chairman), Paul Massey (Vice-Chair), Rowena Hay, Robin MacDonald, Paul Wheeldon and Bernard Fisher |

The Council has a substitution process and any substitutions will be announced at the meeting

Agenda

| | | |
|------------|---|--------------------|
| 1. | APOLOGIES | |
| 2. | DECLARATIONS OF INTEREST | |
| 3. | MINUTES 21 September 2011 | (Pages 1 - 14) |
| 4. | PUBLIC QUESTIONS These must be received no later than 10am on the fifth working day before the date of the meeting. | |
| 5. | EFFECTIVENESS REVIEW OF THE AUDIT COMMITTEE Discussion paper of the Audit Partnership Manager | (Pages 15 - 22) |
| 6. | ANNUAL AUDIT LETTER 2010-11 Report of KPMG | (Pages 23 - 30) |
| 7. | AUDIT PLAN 2011-12 Report of KPMG | (Pages 31 - 52) |
| 8. | INTERNAL AUDIT MONITORING REPORT Report of the Audit Partnership Manager | (Pages 53 - 66) |
| 9. | WORK PROGRAMME | (Pages 67 - 68) |
| 10. | ANY OTHER ITEM THE CHAIRMAN DETERMINES TO BE URGENT AND REQUIRES A DECISION | |
| 11. | DATE OF NEXT MEETING | |

| | | | |
|--|--|---|--|
| | | 21 March 2012 | |
| | | | |
| | | Briefing Notes (for information only) | |
| | | <ul style="list-style-type: none">• Corporate Governance Group – update | |
| | | | |

Contact Officer: Saira Malin, Democracy Officer, 01242 775153
Email: democratic.services@cheltenham.gov.uk